



**Date: Wednesday, December 13, 2023 & Wednesday, January 3, 2024**

**Time: 7:30PM**

**Format: Zoom**

**Location: Zoom**

• **CALL TO ORDER & WELCOME:**

- Scott Gehres, President, called to order the monthly meeting of the GPIB Board members at 7:33PM on Wednesday, December 13, 2023.
- Scott Gehres, President, called to order the monthly meeting of the GPIB Board members at 7:35PM on Wednesday, January 3, 2024.

• **ROLL CALL:**

- Scott Gehres, President, conducted a roll call. The following people were present at both meetings:

- Scott Gehres, President
- Des Houck, Vice President
- Stacy Hummel, Secretary
- Sarah VanderPlate, Treasurer
- Karisa Amaro, Event Coordinator
- Alyssa Bowen, Ways & Means
- Val Kurtz, Boys Member at Large
- Lisa Murray, Compulsory Member at Large
- Amber Wherley, Optional Member at Large
- Julie Mathers, X-Cel Member at Large
- Rachel Welsh, Gym Liaison

• **APPROVAL OF MINUTES FROM LAST MEETING:**

- Scott Gehres, President, reviewed the minutes from the last monthly GPIB Board meeting on Wednesday, November 15, 2023. The GPIB Board members in attendance approved them to be posted to the GPIB website.

• **OPEN ISSUES:**

- Scott Gehres, President, stated the open issues from the last monthly GPIB Board meeting on Wednesday, November 15, 2023. The GPIB Board members in attendance discussed the following issues:

- GPIB By-laws ([Prestige GPIB](#))

- The GPIB By-laws are our guide. They can be sent to/shared with parents, or parents can access them on the GPIB website. They explain the roles and responsibilities of GPIB and the GPIB Board members.

- Changes/Updates

- GPIB Board members are to look over the current GPIB By-laws and contact Scott Gehres, President, with any possible changes or updates. GPIB Board members will discuss any more potential changes or updates at the GPIB Board meeting on Wednesday, February 7, 2024.

- Scott Gehres, President, is working on updating the By-laws. They will be reviewed by a lawyer when completed.
- GPIB Board Positions/Fundraising Positions
  - When a person steps down from a GPIB Board position, that individual needs to communicate with the new person taking over and provide all the necessary information needed.
  - When a person steps down from a GPIB fundraising chair position, that individual needs to communicate with the new person taking over and provide all the necessary information needed.
  - All fundraising chairs will sign an annual contract that states clear expectations and responsibilities.
    - Scott Gehres, President, is working on writing up the annual contract. He will send it out to all GPIB Board members when completed to be proofread and reviewed. Then, it will be looked over by the lawyer when the By-Laws are reviewed.
- Sarah VanderPlate, Treasurer, questioned if the GPIB Board members need to have legal representation to look over the By-laws and contracts to know what legal rights we do/don't have moving forward. The GPIB Board members in attendance agreed this is a good idea. Des Houck, Vice President, will seek contact information on a lawyer(s) to look over our By-laws and contracts.
  - Lawyer Update
    - Des Houck, Vice President, reached out to an outside lawyer, Robert Cronin. Rate is \$350/hour.
      - Robert will be the lawyer the GPIB Board contacts for services. There are GPIB funds available to have a lawyer look over the newly updated By-laws and newly created Fundraiser Chair Contract.
      - Des Houck, Vice President, will email Robert Cronin and Scott Gehres. She will update him as to what we are looking to have him review when the documents are ready and get information from him regarding how long he thinks it will take him to review the documents and provide feedback.
      - Scott Gehres, President, asked Sarah VanderPlate, Treasurer, if there are GPIB funds available to pay a lawyer to look over the documents and she replied that there are funds available.
    - Des Houck, Vice President, also reached out to Keandra Steffy, mom of a Level 4 gymnast at Prestige, who is a lawyer. She shared that an

outside consultant may need to be involved due to being a non-profit organization. Her rate is \$350/hour as well. Des will get back in touch to let Keandra know that we will be checking with a third lawyer before making a final decision.

- Keandra referred Des to Robert Cronin.

- The GPIB Board members unanimously voted to look at a third lawyer option prior to making a decision. Des Houck, Vice President, will contact Dianna Kelleher, mom of a Level 5 gymnast at Prestige, who is a lawyer too, to find out her rate.

- Dianna Kelleher is a criminal law lawyer and unable to assist us.

- The GPIB Board members will continue moving forward with a lawyer once all new contracts and updated By-laws are completed to ensure things are in order.

- The GPIB Board members motioned and approved contacting Robert Cronin as the lawyer to review the documents once they are completed.

- GPIB Website ([Prestige GPIB](#))

- The goal is to get people to read the information and ask questions if they don't understand or need further clarification. It's a continual work in progress. These were addressed and shared at the GPIB Annual Parent Meeting.

- Bio and Pictures

- If you have not already provided a bio and picture for the website, please send it to Des Houck, Vice President. You can send an updated bio and picture if you choose.

- Changes/Updates

- Some suggestions thus far were:

- Adding a new family page and a page for every group/level where parents can download and read the information without needing to print any documents.

- A KBI page will be added to the GPIB website when the schedule is released in two weeks.

- Information has been sufficiently shared and the KBI page will be foregone for now.

- RaiseRight Fundraiser information will be added to the GPIB website once it's updated.

- Des Houck, Vice President, was sent the updated RaiseRight Fundraiser information by Scott Gehres, President, and the website is updated.

- Meet schedules have been updated.

- If you have any information you want included on the GPIB website, please send it to Des Houck, Vice President.

- Grocery Card Fundraiser Concern

- Scott Gehres, President, and Sarah VanderPlate, Treasurer, will meet with the grocery card fundraiser chairperson to discuss the concerns, listen to the chairperson's perspective, and report back to the GPIB Board members for a vote. Sarah VanderPlate will provide Scott Gehres with all of the communication and documentation about the issue. Scott Gehres will schedule the meeting with the grocery card fundraiser chairperson for an evening time.

- Update and Vote

- Scott Gehres, President, and Sarah VanderPlate, Treasurer, met with the grocery card fundraiser chairperson on Monday, October 23, 2023 at 5:30PM at Prestige to discuss the concerns and listen to the chairperson's perspective. The current chairperson came prepared with documentation and is okay with whatever decision is made. Scott Gehres set new expectations and rules until the GPIB Board members vote. Scott Gehres will put this to a vote with the GPIB Board members via an anonymous vote through email in the near future. GPIB Board members will anonymously vote and the results will be shared with the GPIB Board and the current chairperson once completed.

- The GPIB Board members anonymously voted. Nine votes were cast. Six votes were in favor of letting the current chairperson continue. Three votes were in favor of terminating the current chairperson. The current chairperson will remain.

- Scott Gehres, President, and Sarah VanderPlate, Treasurer, will meet with the current chairperson to share the vote results. Expectations will be reiterated and any further issues will lead to immediate termination of the chairperson.

- Scott Gehres, President, will schedule the meeting.

- Britney Grubb

- Acro & Tumbling coach

- Scott Gehres, President, will talk to Britney Grubb and ask her if she would like to remain as the Acro & Tumbling Member at Large on the GPIB Board or step down now that she is also responsible for coaching and managing a new schedule.

- Update

- Britney Grubb has decided to step down from the GPIB Acro & Tumbling Member at Large position.

- Scott Gehres, President, will be reaching out to a possible replacement and will update at the next meeting.

- Scott Gehres, President, is still working on a replacement for Acro & Tumbling Member at Large. He has three people he is planning on

talking to before the next GPIB Board meeting on Wednesday, February 7, 2024.

■ Mark Braunwarth and KBI

- Mark Braunwarth resigned on Thursday, September 7, 2023 at 5:39PM. Jen Fatta received the resignation as well. The GPIB Board members can designate a replacement without the need to vote. Mark Braunwarth requested to be removed from the Mancino and Nook contracts. Scott Gehres, President, took care of changing both and sent proof through texted pictures to Mark Braunwarth on Tuesday, September 12, 2023 at 3:03PM. The Mancino and Nook contracts are now in Scott Gehres' name until a new GPIB Event Coordinator is named and trained. No further contact has been received from Mark Braunwarth at this time. The access code and lock at the storage facility have been changed.
- KBI: January 4, 2024 - January 7, 2024
- Karisa Amaro; possible replacement - Scott Gehres, President, brought her name to the GPIB Board members in attendance at the meeting, and they voted unanimously for her to become the new GPIB Event Coordinator. Scott Gehres, President, will meet with Karisa Amaro and Shawn Ressel next week.
- Kevin Pope and Shawn Ressel; Jen Fatta's paid meet director/assistant - Shawn Ressel is taking the lead at this time and helping Scott Gehres, President, until Karisa Amaro is ready and takes over.
- Courtney Derocher; awards
- Heather Metzger; gift table
- Rachel Welsh; shirts
- Scott Gehres, President, discussed having a booth in the hallway at KBI with information available to educate people about all of the programs at Prestige. The booth can have a trifold board and informative brochures/sheets explaining the programs.
  - Scott Gehres, President, will purchase a trifold board and deliver it to Prestige. Val Kurtz, Boys Member at Large, Britney Grubb, Acro & Tumbling coach, and Rachel Welsh, Gym Liaison, will work on completing the information board. A brochure will also be created and Scott Gehres will print copies.
- December Updates
  - Scott Gehres, President, will talk to Jen Fatta about including the Boys team and Acro & Tumbling teams by showcasing them in some way during next year's KBI meet.
  - Blue shirt sizes (GPIB Board members) - Sizes were provided to Scott Gehres, President, during the meeting.
    - Scott Gehres, President, will text board members when the shirts are completed and at the gym for pick-up.
  - Medals, medal holders, and podiums - Scott Gehres, President, will build new medal holders. The GPIB Board members will paint the new medal holders and podiums when ready. Courtney Derocher has all of the medals ordered. All of the previous medals were organized. New medals will arrive in mid December. Courtney Derocher was able to save a couple

thousand dollars in medals. She is working on team awards. All previous medals will be used up this year.

- Scott Gehres, President, has purchased the wood to make the new medal holders and update the podiums. Once they are completed, Scott Gehres will contact the other GPIB Board members to assist in painting them.
- Photographer - Alyssa Bowen, Ways and Means, and Karisa Amaro, Event Coordinator, will talk to Jen Fatta and Shawn Ressel to see if we can choose a different photographer or have to remain with the same one. They will also look into other photographer options. For example, the photographer from the Pink meet does a team rate of \$25 per gymnast, but the entire team must sign up for it. This is also a possible gymnast meet gift idea for future KBI meets once information is secured.
  - This will be looked into and possibly planned for next year.
- Room security (2); cover windows (decorating committee) - Scott Gehres, President, is taking care of room security for the upcoming KBI meet. Nook security could be hired, but it's very expensive. This year, paper will be placed on the windows to see if that will solve the problem.
  - Scott Gehres, GPIB President, purchased brown contractor paper and tape to use this year to cover the windows. The decorating committee will take care of covering the windows when they set up.
- Signups; GPIB Board members and parents - The KBI parent sign up was released through email and the Remind app on Wednesday, November 15, 2023 at 8:00 PM. The GPIB Board members sign up will be coming shortly.
  - There are twenty-eight families that were contacted about the KBI signup. The expectation is that each family will work two sessions, work one session and pay the buy-out for the other session, or work no sessions and not receive the disbursement payment.
  - GPIB Board members had a separate sign up sheet that was released through text on Friday, November 17, 2023 at 10:23AM.
- Storage unit; update information - The previous GPIB President needs to be removed and Scott Gehres, President, needs to be added as the contact person of the storage unit.
  - Scott Gehres, President, will talk to storage unit people to update the information.
- Team award banners - These are being done.
- Gift Table
  - Scott Gehres, President, will reach out to Heather Metzger to make sure she has everything she needs and things are ready to go.
- Shirts
  - Rachel Welsh, Gym Liaison, finalized the gymnast gift shirt orders. The shirt order has been placed.
- Senior Area

- Karisa Amaro, Event Coordinator, will ask Shawn Ressel who is responsible for the senior area. The proper people will be contacted from there.
- January Updates
  - Volunteer Sign-Ups - All positions for Friday and Sunday are filled. There are two to three important positions open on Saturday afternoon. If these positions do not get filled, GPIB Board members may need to fill in.
  - Weather Concerns - KBI is a go. The only way things will change is if the Governor declares a State of Emergency. If this happens, Kevin Pope or Shawn Ressel will get in touch to cancel the meet.
  - Medal Hangers and Podiums - Scott Gehres, President, has completed and painted all of them. The numbers are being put on the podiums.
  - Committees - Scott Gehres, President, has talked to all committee chairpeople, and everything is good to go.
  - Shawn Ressel has been a huge help and has gone above and beyond to assist with any concerns and questions that have come up. Please be sure to thank him if you see him at the meet.
  - Storage Space - Rachel Welsh, Gym Liaison, was listed as the contact. Scott Gehres, President, has been changed to the primary contact. Sarah VanderPlate, Treasurer, has been listed as the secondary contact.
  - Shirts for GPIB Board Members - Scott Gehres, President, will contact Shawn Ressel after the meeting and check on the status of the shirts. If the shirts are not done in time, the GPIB Board members are to wear Prestige gear instead.
  - KBI Email - Karisa Amaro, Event Coordinator, will draft and send the final KBI email to Scott Gehres, President, after the GPIB Board meeting tonight. Once approved, Karissa Amaro will send information in an email to Stacy Hummel, Secretary. Stacy Hummel will send out the KBI email to the Prestige families the morning of Thursday, January 4, 2024 through MailChimp and Remind.

## ● NEW BUSINESS:

- Welcome and Introductions
  - Scott Gehres, President, welcomed all GPIB Board members to tonight's meeting.
- Position Questions and Answers
  - In the future, feel free to email Scott Gehres, President, ([gpibpresident3549@gmail.com](mailto:gpibpresident3549@gmail.com)) or text with questions at any time.
- Sponsorship Opportunity
  - Caitlin Olkowski (Boys Level 5) does marketing. She is creating a business plan for GPIB free of charge. Scott Gehres, President, and Des Houck, Vice President, will meet with Caitlin possibly in December to go over the plan. Jen Fatta will also be invited to that meeting.
    - Something to discuss at this meeting is the food trucks that are at Prestige regularly being a sponsor for us. GPIB could advertise on all platforms to get sponsors' businesses out into the community.
- Gymnast Projects

- Two girls from Prestige are collecting items for people in need for winter. Information was sent out to the entire gym. The GPIB Board members are going to help by providing the girls with a \$50 Amazon gift card to be used for the project.
- Scott Gehres, President, will pick up the gift card and present it to the girls running the project.
- Fundraising
  - The Pellman's Pie Fundraiser did not do well again for a second year in a row. The fundraising chairperson wants to move it to November, so it is close to Thanksgiving. The possibility of adding the sandwiches the company also sells to the fundraiser was also mentioned. The GPIB Board members motioned and approved to move the fundraiser to November next year.
  - The Joe Corbi's Fundraiser was discussed as well. The chairperson's suggestion was to move it to the end of the school year in May or June. The GPIB Board members motioned and approved to move the fundraiser next year.
  - RaiseRight Fundraiser (formerly Shop with Scrip Fundraiser)
    - Concerns/Issues/Updates
      - Information has been updated on the GPIB website.
      - The current chairperson was misinformed by the previous chairperson regarding the submission date. Submission is the first Sunday of the month. GPIB will cover the shipping cost for the month the submission mistake occurred.
  - Golf Fundraiser
    - No news at this time. Scott Gehres, President, will reach out to the chair after the New Year for an update on how things are going.
  - Current Fundraisers
    - New fundraising chairpeople need to be chosen for the following two fundraisers: bedsheets and candles.
    - Scott Gehres, President, drew names randomly for the two open fundraising chair positions.
      - Bedsheets Fundraiser - new chair is Elizabeth Sheerer
      - Candles Fundraiser - new chair is Dana Staley
      - The new chairpeople will be contacted.
  - New Fundraising Ideas
    - Diana Kelleher would like to start a new fundraiser - Taylor Chip Cookies. The GPIB Board members approved this new fundraiser. Diana will be contacted and informed.
    - Michelle Galvany would like to start a new fundraiser - Danishes. Scott Gehres, President, will talk to Jen Fatta. This is on hold for now and will be discussed further at the GPIB Board meeting on Wednesday, February 7, 2024 after more information has been gathered.

● **FINISHED BUSINESS:**

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● **ADJOURNMENT:**

- Scott Gehres, President, adjourned the meeting on Wednesday, December 13, 2023 at 9:09PM.
- Scott Gehres, President, adjourned the meeting on Wednesday, January 3, 2024 at 8:22PM.
- The next GPIB Board meeting is scheduled for Wednesday, February 7, 2024 at 7:30PM via Zoom.



